



KIAMA HIGH SCHOOL

ABN 18 246198 266

Saddleback Mountain Rd PO Box 94 Kiama NSW 2533

EMAIL: kiama-h.school@det.nsw.edu.au

PHONE: (02) 4232 1911

FAX: (02) 4233 1437

kiama-h.schools.nsw.gov.au

Kiama High School & NSW Department of Education and Communities BRING YOUR OWN DEVICE (BYOD) STUDENT AGREEMENT

Students must read and sign the BYOD Student Agreement in the company of a Parent or caregiver unless otherwise directed by the principal

I agree that I will abide by the school's BYOD procedures and that:

- ☐ I will use the Department of Education / Kiama High School Wi-Fi network for learning.
- ☐ I will use my device during School activities at the direction of the teacher.
- ☐ I will not attach any School-owned equipment to my mobile device without the permission of the school.
- ☐ I will use my own portal / Internet login details and will never share them with others.
- ☐ I will stay safe by not giving my personal information (log in details) to other people.
- ☐ I will not hack or bypass any hardware and software security implemented by the Department of Education or Kiama High School.
- ☐ I will not use my own device to knowingly search for, link to, access or send anything that is:
 - Offensive
 - Pornographic
 - Threatening, abusive or defamatory, considered to be bullying.
- ☐ I will report inappropriate behavior and inappropriate material to my teacher.
- ☐ I understand that my activity on the Internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.
- ☐ I acknowledge that the School cannot be held responsible for any damage to, or theft of my device.
- ☐ I understand and have read the limitations of the manufacturer's warranty on my device, both in duration and in coverage.
- ☐ I have read the BYOD Student Responsibilities document and agree to comply with the requirements.
- ☐ I have reviewed the BYOD Device Requirements document and have ensured my device meets the minimum outlined specifications.
- ☐ I have read and will abide by the NSW Department of Education and Communities' Online Communication Services – Acceptable Usage for School Students.

Date: ____/____/____

In the presence of: _____

Student name

Parent/caregiver name

Student signature

Parent/caregiver signature

Once completed, please return to the TSO to be recorded. Please note: All students must retain the BYOD requirements and Responsibilities for reference.

BYOD Device Requirements

Wireless connectivity:

The department's Wi-Fi network installed in High Schools operates on the **802.11n 5Ghz standard**. Devices that do not support this standard will not be able to connect.

Operating system:

Windows 10 or Mac OSX (Minimum El Capitan)

iPad, Tablets and Chromebooks are not recommended.

Memory and Ram:

A minimum of 128gb of storage and 8GB of Ram to process and store data effectively.

Battery life:

A minimum of 5-6 hours battery life to last the school day

Charging at school is prohibited due to safety reasons.

Hardware features:

Camera and microphone, Display upwards of 11inches

Software:

School-based requirements. All software and apps should be fully updated.

Software includes: Microsoft Office, Adobe creative cloud, Microsoft teams

Ergonomics:

Reasonable sized screen and a sturdy keyboard to enable continuous throughout the day.

Other considerations:

Casing: Tough and sturdy to avoid breakage.

Weight: Lightweight for ease of carrying.

Durability: Durable and strong.

Accessories:

Carry case: Supply a carry case or skin to protect the device.

Insurance and warranty: Be aware of the terms of insurance policies/warranties for the device. The school will not accept responsibility for loss or breakage. **(see below for further information on insurance)**

Back-up storage: Consider a portable hard drive as an appropriate source of back-up storage for essential documents.

BYOD Student Responsibilities

Operating system:

Students must ensure they have legal and licensed version of a supported operating system and of software.

NSW Department of Education and Communities' Wi-Fi network connection only:

Student devices are only permitted to connect to the Department of Education & Communities Wi-Fi network while at School. There is no cost for this service.

Battery life and charging:

Students must ensure they bring their device to School fully charged for the entire day. Please note that *the school will **NOT** supply charging equipment.*

Confiscation:

Students' devices may be confiscated if the School has reasonable grounds to suspect that a device contains data which breaches the BYOD Student Agreement.

Theft and damage:

Students are responsible for securing and protecting their devices at School. *Any loss or damage to a device is **NOT** the responsibility of Kiama High School or the Department of Education. Kiama High School has lockers available for Hire.*

Maintenance and support:

Students are solely responsible for the maintenance and upkeep of their devices.

Ergonomics:

Students should ensure they are comfortable using their device during the School day particularly in relation to screen size, sturdy keyboard etc.

Data back-up:

Students and their parents/caregivers are responsible for arranging their own insurance and should be aware of the warranty conditions for the device.

While the Department of Education or School insurance policies do not cover devices, we have provided some links below where you can find information from Money Smart on the options available for insuring personal devices as well as two Australian based agencies, which may be able to assist you.

Please note: Kiama High School does not endorse or recommend using the listed agencies. This is for your INFORMATION ONLY.

<https://www.moneysmart.gov.au/insurance/mobile-phone-tablet-laptop-insurance>

<http://ibroker.net.au/education-insurance.html>

<https://compnow.com.au/services/insurance/>

Prohibited Student Activities

- The use of gaming applications or gaming websites outside of Teacher instruction;
- The use of messaging and social media services during school hours e.g. Snapchat, Whatsapp, Facebook and Instagram etc;
- Gaining access to another student's device, accounts files/ and or data;
- The creation of online accounts outside of Teacher instruction
- Participation in fraudulent or illegal behavior, such as, but not limited to, downloading, installing or transmitting copyrighted materials.
- Vandalism to their own or others' devices including associated software
- Participating in any form of bullying or harassment on or offline through the use of their device
- Using mobile data or tethering to access the internet during School hours.
- Use of proxies or VPN services to bypass School systems.