

Kiama High School - Contact Information

Ph: 42 321 911 Email: <u>kiama-h.school@det.nsw.edu.au</u> Website: <u>https://kiama-h.schools.nsw.gov.au</u> (For all appropriate contact details)

Topic / Query →	Initial Contact ->	Further Questions /Concerns \rightarrow	Serious Incidents/Concerns
Pastoral e.g. Overall wellbeing, issues at home, peer relations, engagement, health issues.	Year adviser of year group	Head Teacher Student Wellbeing (Ruth Power).	Deputy Principal of year group.
Academic e.g. Subject or class specific concern, class changes, assessment, behaviour, work missed.	Class Teacher	Faculty Head Teacher of subject.	Deputy Principal of year group.
Attendance e.g. Truancy, non attendance, long term illness, applications for part time attendance.	Head Teacher Administration (Mat Yates - Relieving)	Deputy Principal of year group.	
Application for extended leave. E.g. 7 days + family holiday	Principal assessment case by case (Catherine Glover)		
Cybersafety e.g. Cyberbullying	Deputy Principal of year group.	Principal.	
All elective and senior subject course selections and amendments	Head Teacher Secondary Studies (Judith McLaughlin)	Deputy Principal of year group.	
Assessment Task Appeals E.g. Illness and misadventure	Head Teacher Secondary Studies (Judith McLaughlin)	Principal.	
Careers Advice e.g. work experience, apprenticeships, subject choices, early entry, links to learning	Careers Advisor – Tracy Hicks	Principal.	

HSC minimum standards			
Finance e.g. Excursion payments, Financial support	School administration office staff (Laurel O'Sullivan)	Head Teacher Administration (Mat Yates).	Deputy Principal of year group.
School sport	Year 7 - Trish Harris Years 8- 10 - Kim Van Kruyssen	Head Teacher PD/H/PE (Alex Mar).	Deputy Principal of year group.
Representative sport e.g. cross country, swimming, athletics, CHS	Coordinating teacher or Nathan Ford	Head Teacher PD/H/PE (Alex Mar).	
Enrolments	School administration office staff (Jackie Steel)	Deputy Principal of year group.	
EAL/D & Aboriginal and Torres Strait Islander Students	Learning & Engagement teacher (Jane Littrich)	Deputy Principal – Melissa Anthony.	Principal.
Uniform	Head Teacher PD/H/PE (Alex Mar)	Deputy Principal of year group.	
Special Religious Education	KHS Website		

Year Advisers:

Year 7 – Peter Quine (peter.guine@det.nsw.edu.au)

Year 8 – Jac Hancox (jacqueline.hancox@det.nsw.edu.au)

Year 9 – Christina Dias (christina.dias2@ det.nsw.edu.au)

Year 10 – Louise Luke (louise.ramsay@det.nsw.edu.au)

Jess Davis (jessica.davis76@det.nsw.edu.au)

Year 11 - Mark Robertson (mark.robertson26@det.nsw.edu.au)

Year 7, 9 & 11 – Melissa Anthony (<u>melissa.anthony@det.nsw.edu.au</u>) Year 8, 10, 12 - Kerrie Powell (<u>kerrie-ann.powell@det.nsw.edu.au</u>)

Head Teacher Secondary Studies:

Judith McLaughlin (judith.mclaughlin@det.nsw.edu.au)

Year 12 – Natalie Camino (natalie.dovern@det.nsw.edu.au) Careers Advisor:

Tracy Hicks (tracy.hicks@det.nsw.edu.au)

Counsellors:

Nathan Vickery – Mon, Tues, Wed (nathan.vickery@det.nsw.edu.au) Annalise Hunt - Thur, Fri (annalise.hunt@det.nsw.edu.au)